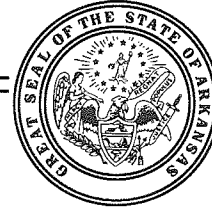


ADMINISTRATIVE OFFICE OF THE COURTS
SUPREME COURT OF ARKANSAS



625 MARSHALL STREET
SUITE 1100
LITTLE ROCK, AR
72201-1020

TEL: (501) 682-9400
FAX: (501) 682-9410
TDD: (501) 682-9412
EMAIL: aoc@arkansas.gov

MEMORANDUM

TO: COURT INTERPRETER PROGRAM WRITTEN EXAM PARTICIPANTS
FROM: JESSICA D. BOWEN
DATE: FEBRUARY 17, 2011
RE: REGISTRATION FOR WRITTEN EXAMINATION

Enclosed is the registration information for the new 2010 Written Examination testing dates as well as the testing dates for 2011. Please read all enclosed information carefully and respond accordingly. IF YOU HAVE NOT READ THE REQUIREMENTS FOR CERTIFICATION AND/OR HAVE NOT SUBMITTED AN APPLICATION TO OUR OFFICE, DO NOT REGISTER FOR THE EXAM UNTIL AFTER YOU HAVE DONE SO. If you have any questions, please do not hesitate to contact our office. Thank you!

REGISTRATION INFORMATION

To be eligible to register for the written examination, you must have an approved application on file. Registrations received without having an approved application on file will not be processed. NO EXCEPTIONS. If you do not have an application on file, visit our website at www.arkansascourtinterpreterinfo.com and choose the tab "How To Become an AOC Interpreter" to download the Requirements for Certification and an Application. If you do not have access to the internet you may call our office at (501) 682-9400 to request an information packet.

You must pre-register for the written exam; no registrations will be accepted the day of the Exam. The registration fee for the Written Exam is \$25.00, and this fee is non-refundable. Checks can only be made out to the Supreme Court Foreign Language Interpreter Fund. You are only permitted to test once in a 12 month period. Registration confirmation for your testing date will be sent out. Pay careful attention to the deadlines for each testing date.

EXAM DATES AND LOCATION INFORMATION

DATE	LOCATION	DEADLINE
February 26, 2011	Little Rock	February 4, 2011
March 12, 2011	Springdale (218-Oklahoma City Room)	February 18, 2011
May 21, 2011	Little Rock	April 22, 2011
June 18, 2011	Springdale (220-Chicago Room)	May 27, 2011

***** The testing time for ALL testing dates is 12:30 pm to 3:00 pm *****

Exams scheduled for the Little Rock location will be administered in Room 101 at the Justice Building, 625 Marshall Street, Little Rock, Arkansas 72201.

Exams scheduled for the Springdale location will be administered at the Jones Center for Families, 614 East Emma Street, Springdale, AR 72765 in the rooms indicated.

On the day of the exam, any participants arriving after the start time will not be permitted to take the exam and will be required to register for another exam date if space is available.

WRITTEN EXAM INFORMATION

The Written Examination is a basic overview of English and the foreign language in which you are seeking to work towards certification. You must pass this Written Exam in order to continue the certification process in Arkansas. Please remember this is not the Language Exam that will certify you to interpret in the Arkansas Courts.

Enclosures